

CORINNA TOWNSHIP BOARD MEETING

Unofficial Minutes

Tuesday, August 2, 2011, 7 p.m.

Corinna Township Hall

9801 Ireland Avenue NW, Annandale, MN

Present: Chairman John Dearing; Vice-Chairman Richard Naaktgeboren; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jennifer Kemp

Others in Attendance: Planning and Zoning Administrator Ben Oleson; Planning Commission Chair Charlotte Quiggle; Corinna Maintenance Man Mark Miller; Corinna Maintenance Man Doug Smith; Kadabra Project Engineer Shane Nelson; Orville Jonsrud; John Bishop

Call to Order and Pledge of Allegiance was at 7:00 p.m.

July 19, 2011 Town Board Meeting Minutes: A motion was made by Naaktgeboren, seconded by Carlson, to approve the July 19, 2011 Town Board Meeting Minutes. Motion carried unanimously.

Agenda for the August 2, 2011 Town Board Meeting: A motion was made by Naaktgeboren, seconded by Carlson, to approve the Agenda for the August 2, 2011 Town Board Meeting, with the following addition: 9224 and 9236 Kilbury AV NW ditch complaint. Motion carried unanimously.

Kadabra Project Engineer Shane Nelson: Kadabra Road Completion documents were reviewed.

Resolution 2011-13 Authorizing Transfer of Funds for Kadabra Road Completion: This transfer of funds is for the payment of costs related to the completion of construction of Jefferson Avenue N.W. and 70th Street N.W. within the plat of Kadabra, including patching of existing bituminous pavement and installation of the final lift of bituminous pavement. A motion was made by Naaktgeboren, seconded by Carlson, to approve Resolution 2011-13. Motion carried unanimously.

A motion was made by Carlson, seconded by Naaktgeboren, to approve final payment to Knife River of \$35,725.30, for completion of Kadabra road project. Motion carried unanimously.

Maintenance Men: Work order log; work orders # 48, 51, 73, 81; 84; 85; 86; 88; 89; 90; 91; 92; 94; 95 - Reviewed.

Maintenance Outlook Report: Reviewed.

Thank You Letter: Clerk Brown read aloud the thank you letter of 7/26/2011 from Todd Gunnerson.

Crack Seal, Seal Coating, Dust Coating and Road Striping: All done except parking lot seal coat, seal coat repair on Isaak Avenue NW, and portion of Hemlock Street. Hemlock is a joint project with City of Annandale.

9224 and 9236 Kilbury AV NW Ditch Complaint: Supervisors Dearing and Naaktgeboren have inspected the ditch. Letters of 8/1/11 to property owners were reviewed. After discussion, it was decided that property owners must remove pipes recently installed in ditch and remove enough rock to make the top of the rock level with the bottom of the culverts.

Other Maintenance Issues Discussed are Listed Below:

10965 Lawrence AV NW: Mark Miller reported that he asked John Fenner for permission to take down a willow tree on Thomas Fenner's property. Miller has not received a response.

Flooded Roads at 89th; Ingram; and Klever (Bass Lake Portion): Miller suggested that crushed concrete be applied to flooded roads, followed by Class 5. Discussion followed. Board agreed to go ahead with this idea. Carlson requested that Miller ask ARP for a verbal quote before purchasing the crushed concrete.

Gagnelius Project on 106th and 117th Culverts: Miller and a supervisor will check these issues as soon as possible.

65th ST NW: Miller will talk to Jerry Sawatzke, with the City of Maple Lake, regarding splitting the cost for repair of a culvert that has washed out on 65th. A sink hole is washing out the edge of the road.

Utech Project: Done except for curb.

65th ST NW Frost Boils: Miller asked if these should be dug out this year? Dearing responded that there probably will not be enough time left this year to do project.

91st Street Drainage Issue: Drainage issue by Jerpseth property discussed.

Requests to be on the Agenda:

1. John Bishop addressed the Town Board in regard to a road issue regarding PID # 206-000-013200. He is considering a subdivision of the lakeshore into three lots, but wanted to know if he would be made to upgrade the existing stretch of Hart Avenue that is not up to Township standards. He would build a new road to serve his lots to Township standards, but felt it would never be feasible to subdivide if he also had to upgrade the existing public road. He would deed right-of-way sufficient for a 66 ft public right-of-way. The Town Board indicated they had not had such a situation come up before that they could recollect, and thus had no policy on this kind of situation. Oleson stated that the Ordinance requires “adequate public facilities” and this is left to the Township to decide if the existing facilities are adequate or not. It was noted that the Township currently grades and plows the entire stretch of Hart Avenue up to the current dead-end. The Town Board stated they felt it would be feasible to not upgrade the existing public road so long as the right-of-way was dedicated. Ben Oleson commented that the property would need to be rezoned and then go through several more steps before a subdivision could be approved.

Recommendations from the Planning Commission Meeting of 7/7/2011:

Applicant: Charles Onsrud

Original Application: Variance to construct a new detached garage approximately 41 feet from the centerline of a township road (65 feet required) and with an 8/12 roof pitch and 6.5 feet of headroom (max. 6/12 pitch and 6 feet of headroom allowed).

Location: Property Address: 8338 Irvine Ave NW, Annandale, Sec/Twp/Range: 22-121-27, Parcel Number: 206000223201

Planning Commission/Board of Adjustment Recommendation: The PC/BOA has recommended, based on the following findings of fact, the following:

Approve:

- Road centerline setback: Proposed garage to be approximately 41 feet from the centerline of a township road (65 feet required).

Deny:

- Roof pitch: Construct a detached garage with an 8/12 roof pitch and 6.5 feet of headroom (max. 6/12 pitch and 6 feet of headroom allowed).

Ben Oleson explained that Onsrud had received information from his engineer’s stating that some credit could be given for some surfaces that studies had shown do infiltrate some water. However, Oleson noted that the Township’s ordinance, which must be as restrictive as Wright County, and his discussions with County staff indicate that all driveway surfaces and decks are to be considered impervious, so we really have no choice but to consider it all impervious – even if we were to agree that it did infiltrate some water.

Naaktgeboren stated that Corinna inherited Wright County’s Ordinance. We need to follow the Ordinance.

A motion was made by Carlson, seconded by Naaktgeboren, to accept the Planning Commission’s recommendations to approve the center line setback request and deny the roof pitch request, along with the 8 findings of fact and 3 conditions. Condition #1 will have the following clarification: Before a building permit can be issued, Onsrud must submit adequate information regarding what existing impervious coverage he will remove to ensure that the total impervious lot coverage is under 25%. Motion carried unanimously.

Applicant: Steve and Tammy Simon

Original Application: Variance to add a second story (with a 6/12 roof pitch) to an existing dwelling, a second story open deck (over an existing three-season porch), a second garage stall to the existing garage, and a bonus room over the expanded garage (with a 12/12 roof pitch) on an undersized lot. Open deck and second story to be approximately 50 and 58 feet from Clearwater Lake (75 feet required), inside a bluff impact zone, and 8 and 13

feet from the side lot lines (15 feet required). Variance for building coverage to be 15.2 percent (15 percent max. allowed). Total impervious will drop from 33 percent to 29.9 percent (25 percent max. allowed).

Location: Property Address: 9823 – 103rd Street NW, Annandale, Sec/Twp/Range: 9-121-27, Parcel Number: 206012000020

Planning Commission/Board of Adjustment Recommendation: The PC/BOA has recommended, based on the following findings of fact, the following:

Approve:

- Lake setback: Open deck to be approximately 50 feet and second story addition to be approximately 58 feet from Clearwater Lake (min. required 75 feet).
- Side yard setback: Second story dwelling/deck addition to be 5 and 10 feet from the west side yard line (min. 15 feet required)
- Bluff setback: From the 2 ft contour data Staff obtained from the Wright County Surveyor's office, it appears clear that there is a bluff that runs all the way up to the existing house. Exact setbacks to the top of this bluff are unknown, but it seems clear that the house is either in the bluff or in the bluff impact zone (20 ft from the top of the bluff).

Deny:

- Impervious coverage limit: Total impervious surface coverage currently is at 33.0% coverage (25% is maximum allowed). The current proposal, with a garage addition added back into the proposal, would increase building coverage from 14.1% to 15.2% (15% is maximum allowed). Total impervious coverage would drop from 33% to 29.9% after the driveway area is reduced.

Oleson stated that Simon's revised plan shrunk the garage so that the building coverage is under 15%. His storm water plan has gutters directing water onto the grass. Oleson noted some concern that the drainage to the north could impact the neighbor given existing topography, but noted that it should not be worse than what already exists because the footprint on that side is not changing – only the height.

Naaktgeboren asked if the house was going to slide into the lake.

Quiggle: His engineer provided a letter indicating it would be OK.

A motion was made by Naaktgeboren, seconded by Carlson, to accept the setback requests and deny the impervious coverage limit request, along with the 8 findings of fact and 4 conditions. Motion carried unanimously.

Other Business:

1. Planning Commission: Charlotte Quiggle, Chairman – no report.
Next Corinna Planning Commission Meeting: Tuesday, 8/9/11, 7 p.m., Town Hall.

Chuck Carlson asked Ben Oleson about impervious lot coverage.

Carlson: What if a property owner was approved for their building permit and after all inspections were done, they added additional impervious coverage with no zoning approval or permits?

Oleson: If additional items were added illegally, then it becomes an enforcement issue. If the landowner does not cooperate, it eventually goes to your attorney to pursue.

Dearing: I reported to Wright County a while back about some cases where impervious was added illegally. Wright County did not do anything about it at that time.

Carlson: In one case on Cedar Lake, the buildings were built as they were approved, but after final inspection, the home owner added a tar driveway that was not approved.

Oleson: When impervious coverage is added illegally, after-the-fact, it can be enforced.

Dearing: Most people on the lakes do the greatest damage to the lake by having too much impervious coverage on their own property.

Clearwater/Pleasant Regional Park: Letter of 4/20/2011 to Greg Kryzer from John Peterson; 4/21/2011 letter to John Peterson from Greg Kryzer; Draft Road Maintenance Agreement; 5/18/ letter to Greg Kryzer from Tim Young; letter of 6/29/2011 from Greg Kryzer to Tim Young. There was a discussion about road

maintenance of Kramer and Lathrop Avenues. Tim Young set up meeting with Kryzer scheduled on 8/22/2011.

E-mail of 7/29/2011: Report of Ordinance violation at 7755 Isaak was reviewed.

Corinna Letter of 7/29/2011 to Cedar Acres Association: Reviewed.

2. Robert Balogh, Jr. – 8611 Griffith Avenue NW: Metro West letter of 9/28/10 sent certified mail to Robert Balogh regarding the condition of buildings at 8611 Griffith AV NW. The hazardous condition of the buildings was reported to Metro West Inspection Services on 7/29/10. Letter of 2/7/11 to Corinna from Attorney Tim Young. Memo of 2/10/11 from Tom Salkowski. In regard to noxious weeds: Mr. Balogh received a continuance for dismissal on the condition that he mows his grass by 5/20/2011; Emails of 6/13/2011 and 6/10/2011 with Wright County Commissioner Rose Thelen and Wright County Weed Inspector Ken Johnson; 6/22/2011 e-mail from Rose Thelen to Corinna; 6/22/2011 e-mail from Thelen to Flusemann; 6/23/2011 e-mail from Corinna to Sean Riley and Craig Schulz; 6/23/2011 e-mail from Thelen to Corinna; 6/30 e-mail from Sean Riley to Corinna. Clerk Brown contacted Craig Schulz for building inspection. Schultz report forwarded to Tim Young. Resolution 2011-14 ordering the razing of hazardous buildings located at 8611 Griffith Avenue NW, Maple Lake, MN 55358 was passed 7/19/2011. Paperwork signed and delivered to Tim Young 7/22/2011; Young letters of 7/22/2011 to Wright Co. Sheriff and Seven County Process Servers.

Jay Bowers - 8029 Iten AV NW: Received complaint regarding business possibly started in residential neighborhood. Letter of 4/25/2011 regarding possible zoning violation; e-mail of 5/3/2011; Second letter of 5/13/2011 sent to Bowers; 6/3/2011 Ben Oleson memo to Corinna; Ben Oleson checked property on 6/13/2011; Phone call of 6/27/11 from Bowers to Corinna; Phone call of 6/30/2011 to Ben Oleson. Oleson reported that Bowers said he is attempting to clean up property and needs until approximately 7/14/2011. Oleson inspect on 7/25/2011 and reported that there were fewer vehicles on the site. He will continue to monitor the site to ensure it does not become a problem again.

11723 Gulden Avenue NW: Dirt pile in road right-of-way. Maintenance men are to re-check; Phone calls of 6/27/11 to Corinna. Dirt pile will be removed when dry enough to move, per Williamson and Zieska.

11001 108th Street NW: 6/13/2011 e-mail from Sean Riley to Corinna regarding sewer.

9149 Ireland Avenue NW: Lawn was mowed 7/9/11/ and will be mowed 7/24/11.

9167 Kilbury Avenue NW: Complaint of 7/25/2011 regarding junk violation; Corinna letter of 7/26/2011 to property owner was reviewed.

8128 Street Highway 24 NW: Complaint of 7/25/2011 regarding unlicensed car dealership was discussed.

3. 108th Street: Some work was to begin on 7/6/2011; 7/25/2011 letter from G.E.Wilder was discussed.

108th Street-Notify Utility Companies: Dearing to notify Xcel – others.

4. Office of the Legislative Auditor: Evaluation of the consolidation on MN local governments was reviewed.

5. P&Z Monthly Report for July, 2011: Reviewed.

6. Building Use Report for August, 2011: Reviewed.

7. Junk Amnesty Report: Saturday, 7/30/11 – Final numbers are not available yet.

8. Local Board of Appeal and Equalization Training Dates: Thur., 9/15/2011 1PM-4PM - John Dearing.

9. International Union of Operating Engineers: 6/24/2011 Letter to Corinna “Desire to Negotiate”. Clerk Brown is to contact IUOE Representative, Kent Courier.

10. Wright County Sheriff’s Office: 2nd quarter summary for law enforcement in area was reviewed.

Any Other Business That May Come Before the Board: None.

Payment of Claims: Motion by Carlson, seconded by Naaktgeboren, to approve Direct Deposit Payroll Checks #274 through 277; EFT 2011-47 through EFT 2011-50, Check #16360 through Check #16391, in the amount of \$142,549.06. Motion carried unanimously.

With no further business to come before the board, a motion was made by Naaktgeboren, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:15 p.m.

Respectfully submitted,

August 16, 2011

Mary Barkley Brown, Clerk/Treasurer

John Dearing, Chairman