

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, August 16, 2011, 7 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Unofficial Minutes

Present: Chairman John Dearing; Vice-Chairman Richard Naaktgeboren; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jennifer Kemp

Others in Attendance: Planning Commission Chair Charlotte Quiggle; Vicki Zieska; Melvin Dykhuizen; Roger Dykhuizen

Call to Order and Pledge of Allegiance was at 7:00 p.m.

August 2, 2011 Town Board Meeting Minutes: A motion was made by Naaktgeboren, seconded by Carlson, to approve the August 2, 2011 Town Board Meeting Minutes. Motion carried unanimously.

Agenda for the August 16, 2011 Town Board Meeting: A motion was made by Naaktgeboren, seconded by Carlson, to approve the Agenda for the August 16, 2011 Town Board Meeting, with the following addition: Wright County Notice of Intent to Amend the Wright County Zoning Ordinance. Motion carried unanimously.

Maintenance Men: Work order log; work orders # 48, 51, 73, 81; 84; 85; 86; 88; 89; 90; 91; 92; 94; 95; 100; 101; Reviewed.

Maintenance Outlook Report: Reviewed.

Crack Seal, Seal Coating, Dust Coating and Road Striping: All done except parking lot seal coat and seal coat repair on Isaak Avenue NW and portion of Hemlock Street.

Recommendations from the Planning Commission Meeting of 8/9/2011:

**1. Original Application**: Variance to convert an existing one-story storage shed into a 22' x 26' two-story dwelling (min. 24 ft width/length required) with a Type III sewer system (Type I system required) on an undersized lot.

**Applicant:** Mike Zieska

**Location:**

- o Property Address: 11804 Gulden Ave NW, Maple Lake
- o Sec/Twp/Range: 1-121-27
- o Parcel Number: 206000012102

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**Planning Commission/Board of Adjustment Recommendation**: The PC/BOA has recommended, based on the following findings of fact, the following:

Deny:

- Dwelling size: Convert an existing one-story storage shed into a 22' x 26' two-story dwelling (min. 24 ft width/length required) with a
- Sewage Treatment System: Install a Type III sewer system to serve a new dwelling on a nonconforming lot of record (Type I system required).

Vicki Zieska addressed the town board. A discussion was held regarding the variance request and sewer types. The three town board members said they were surprised that Wright County Soil and Water did not issue their opinion on this variance request. All felt that they needed Soil and Water's input and it should have been given to help with this decision. The town board members stated that they felt Wright Soil and Water should not have said it was a conflict of interest, as Mike Zieska is on the Wright Soil and Water Board.

A motion was made by Naaktgeboren, seconded by Carlson, to accept the Planning Commission's recommendation to deny the dwelling size and sewage treatment variance requests, along with the findings of fact. The motion carried unanimously.

- **2 & 3. Original Application (Lot Line Adjustment):** Variance for a lot line adjustment between two undersized lots to increase one lot from 65 to 78 feet of shoreline and decrease the other lot from about 85 feet to about 72 feet of shoreline. The side lot line setback of an existing house would increase from 1.4 ft to 8.5 ft (15 ft required). The side lot line setback of three detached structures would change from 1-6 ft over the property line to 0-3.7 ft from the property line.

**Applicant:** Philip Trout (Sue Burke Trust) and William and Delores Burke

**Location:**

Property Address: 7364 and 7384 Isaak Ave NW, Annandale

Sec/Twp/Range: 27-121-27

Parcel Number: 206068000030 and 206068000020

- **Original Application (Variance):** Variance to construct a 24 ft x 38 ft dwelling/garage addition to the existing house approximately 70 feet from Cedar Lake (75 feet required). Replace roof over entire home (closets point about 40 feet from Cedar Lake) and increase pitch from 5/12 to 8/12.

**Applicant:** Philip Trout (Sue Burke Trust)

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**Planning Commission/Board of Adjustment Recommendation:** The PC/BOA has recommended, based on the following findings of fact, the following:

Approve:

- Variance for a lot line adjustment between two undersized lots to increase one lot from 65 to 78 feet of shoreline and decrease the other lot from about 85 feet to about 72 feet of shoreline. The side lot line setback of an existing house would increase from 1.4 ft to 8.5 ft (15 ft required). The side lot line setback of three detached structures would change from 1-6 ft over the property line to 0-3.7 ft from the property line.
- Variance to construct a 24 ft x 38 ft dwelling/garage addition to the existing house approximately 70 feet from Cedar Lake (75 feet required). Replace roof over entire home (closets point about 40 feet from Cedar Lake) and increase pitch from 5/12 to 8/12.

The Board of Adjustment would recommend the following conditions of the above approval (lot line adjustment):

1. The applicant must demonstrate that the sewer system on the Burke property will continue to meet the minimum required side yard setback of 10 feet. If it is found to not be meeting that setback, the lot line adjustment shall be adjusted accordingly and impervious surface coverage shall be recalculated to ensure that the 25% maximum coverage allowed is not exceeded.

The Board of Adjustment would recommend the following conditions of the above approval (variance):

1. That the applicant removes/reconfigures the driveway as shown in the submitted site plan (dated 8/2/2011), removes the existing garage and concrete apron, removes the two existing sheds and otherwise ensures that the property will not exceed 25% coverage in impervious surfaces.
2. The applicant should submit a permanent storm water management plan designed to minimize the potential for ongoing erosion or sedimentation. These may include directing rain gutters to appropriate areas, rain barrels, or other acceptable best management practices. Once approved, the plan should be implemented at the time of construction or within a reasonable time period after construction is completed.

3. Erosion and sedimentation control measures must be installed and maintained until the construction areas have been stabilized. These shall include at a minimum silt fences on down slope areas. Once disturbed areas are no longer being used for construction purposes, these shall be covered with mulch, erosion control blankets or other forms of temporary cover until vegetation is re-established.

After discussion, a motion was made by Naaktgeboren, seconded by Carlson, to accept the variance for a lot line adjustment between two undersized lots to increase one lot from 65 to 78 feet of shoreline and decrease the other lot from about 85 feet to about 72 feet of shoreline. The side lot line setback of an existing house would increase from 1.4 ft to 8.5 ft (15 ft required). The side lot line setback of three detached structures would change from 1-6 ft over the property line to 0-3.7 ft from the property line. The findings of fact and the following condition are part of the motion:

The applicant must demonstrate that the sewer system on the Burke property will continue to meet the minimum required side yard setback of 10 feet. If it is found to not be meeting that setback, the lot line adjustment shall be adjusted accordingly and impervious surface coverage shall be recalculated to ensure that the 25% maximum coverage allowed is not exceeded.

The motion carried unanimously.

A motion was made by Naaktgeboren, seconded by Carlson, to approve the variance to construct a 24 ft x 38 ft dwelling/garage addition to the existing house approximately 70 feet from Cedar Lake (75 feet required). Replace roof over entire home (closets point about 40 feet from Cedar Lake) and increase pitch from 5/12 to 8/12. The findings of fact and the following conditions are part of the motion:

1. That the applicant removes/reconfigures the driveway as shown in the submitted site plan (dated 8/2/2011), removes the existing garage and concrete apron, removes the two existing sheds and otherwise ensures that the property will not exceed 25% coverage in impervious surfaces.
2. The applicant should submit a permanent storm water management plan designed to minimize the potential for ongoing erosion or sedimentation. These may include directing rain gutters to appropriate areas, rain barrels, or other acceptable best management practices. Once approved, the plan should be implemented at the time of construction or within a reasonable time period after construction is completed.
3. Erosion and sedimentation control measures must be installed and maintained until the construction areas have been stabilized. These shall include at a minimum silt fences on down slope areas. Once disturbed areas are no longer being used for construction purposes, these shall be covered with mulch, erosion control blankets or other forms of temporary cover until vegetation is re-established.

The motion carried unanimously.

**4. Original Application (Lot Line Adjustment):** Land Alteration permit for the movement of approximately 200 cubic yards of earth, rock, sand and materials to replace existing retaining walls near home, install a new retaining wall near lakeshore, install a sand beach and replace existing above-ground wood stairway to lake with in-ground landscaping block stairway.

**Applicant:** Marty Dietrich-Blocker

**Location:**

Property Address: 9895 Jeske Ave NW, Annandale

Sec/Twp/Range: 16-121-27

Parcel Number: 206031000100

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**Planning Commission/Board of Adjustment Recommendation:** The PC/BOA has recommended, based on the following findings of fact, the following:

Approve:

- Land Alteration permit for the movement of approximately 200 cubic yards of earth, rock, sand and materials to replace existing retaining walls near home, install a new retaining wall near lakeshore, install a 40 ft. wide sand beach and replace existing above-ground wood stairway to lake with in-ground landscaping block stairway.

The Planning Commission would recommend the following conditions of the above approval (lot line adjustment):

1. The applicant shall provide sufficient evidence that the retaining wall nearest the lake will be outside of the required flood elevation.
2. Erosion and sedimentation control measures must be installed and maintained until the construction areas have been stabilized. These shall include at a minimum silt fences on down slope areas. Once disturbed areas are no longer being used for construction purposes, these shall be covered with mulch, erosion control blankets or other forms of temporary cover until vegetation is re-established.
3. The applicant shall submit engineered plans for the retaining wall, with drainage provided behind the wall. The plans shall be reviewed by the Wright Co. SWCD and found to be adequate.
4. The sand beach shall be narrowed so that it is only across 40 ft of the shoreline, rather than across the entire shoreline as proposed

A motion was made by Carlson, seconded by Naaktgeboren, to approve the Land Alteration permit for the movement of approximately 200 cubic yards of earth, rock, sand and materials to replace existing retaining walls near home, install a new retaining wall near lakeshore, install a 40 ft. wide sand beach and replace existing above-ground wood stairway to lake with in-ground landscaping block stairway.

The findings of fact and the following conditions are part of the motion:

1. The applicant shall provide sufficient evidence that the retaining wall nearest the lake will be outside of the required flood elevation.
2. Erosion and sedimentation control measures must be installed and maintained until the construction areas have been stabilized. These shall include at a minimum silt fences on down slope areas. Once disturbed areas are no longer being used for construction purposes, these shall be covered with mulch, erosion control blankets or other forms of temporary cover until vegetation is re-established.
3. The applicant shall submit engineered plans for the retaining wall, with drainage provided behind the wall. The plans shall be reviewed by the Wright Co. SWCD and found to be adequate.
4. The sand beach shall be narrowed so that it is only across 40 ft of the shoreline, rather than across the entire shoreline as proposed.

The motion carried unanimously.

Requests to be on the Agenda:

1. Melvin Dykhuizen

Melvin and Roger Dykhuizen addressed the Town Board. A discussion was held about the process of building entitlements and rezoning land in Wright County/ Corinna Township. Dykhuizen will talk to Corinna P and Z Administrator Ben Oleson in order to be on the Sept. 13 Corinna Planning Commission Meeting Agenda.

Other Business:

1. Planning Commission: Charlotte Quiggle, Chairman reported about previous P and Z meeting.  
Next Corinna Planning Commission Meeting: Tuesday, 9/13/11, 7 p.m., Town Hall.  
Clearwater/Pleasant Regional Park: Letter of 4/20/2011 to Greg Kryzer from John Peterson; 4/21/2011 letter to John Peterson from Greg Kryzer; Draft Road Maintenance Agreement; 5/18/ letter to Greg Kryzer from Tim Young; letter of 6/29/2011 from Greg Kryzer to Tim Young. There was a discussion about road maintenance of Kramer and Lathrop Avenues. Tim Young will tentatively meet with Kryzer on 8/22/2011.

2. Robert Balogh, Jr. – 8611 Griffith Avenue NW: Metro West letter of 9/28/10 sent certified mail to Robert Balogh regarding the condition of buildings at 8611 Griffith AV NW. The hazardous condition of the buildings was reported to Metro West Inspection Services on 7/29/10. Letter of 2/7/11 to Corinna from Attorney Tim Young. Memo of 2/10/11 from Tom Salkowski. In regard to noxious weeds: Mr. Balogh received a continuance for dismissal on the condition that he mows his grass by 5/20/2011; Emails of 6/13/2011 and 6/10/2011 with Wright County Commissioner Rose Thelen and Wright County Weed Inspector Ken Johnson; 6/22/2011 e-mail from Rose Thelen to Corinna; 6/22/2011 e-mail from Thelen to Flusemann; 6/23/2011 e-mail from Corinna to Sean Riley and Craig Schulz; 6/23/2011 e-mail from Thelen to Corinna; 6/30 e-mail from Sean Riley to Corinna. Clerk Brown contacted Craig Schulz for building inspection. Schultz report forwarded to Tim Young. Resolution 2011-14 ordering the razing of hazardous buildings located at 8611 Griffith Avenue NW, Maple Lake, MN 55358 was passed 7/19/2011. Paperwork signed and delivered to Tim Young 7/22/2011; Young letters of 7/22/2011 to Wright Co. Sheriff and Seven County Process Servers; Served 7/25/2011; Repairs must be made within 60 days of 7/25/2011.  
9224 and 9236 Kilbury Ditch Violations: August 15 deadline to remove drain tile and remove rock until it is level with the bottom of the culvert. Naaktgeboren reported that the property owners had returned the Right-of-Way to the original condition for the most part. The remaining rocks are to be level with the bottom of the culvert.  
11723 Gulden Avenue NW: Dirt pile in road right-of-way. Maintenance men to re-check; Phone calls of 6/27/11 to Corinna. Dirt pile will be removed when dry enough to move, per Williamson and Zieska.  
11001 108<sup>th</sup> Street NW: 6/13/2011 e-mail from Sean Riley to Corinna regarding sewer.  
9167 Kilbury Avenue NW: Complaint of 7/25/2011 regarding junk violation; Corinna letter of 7/26/2011 to property owner. Dearing reported that nothing has been done to clean up the property. Clerk Brown was advised to send complaint to the Wright County Weed Inspector, as well.  
8128 Street Highway 24 NW: Complaint of 7/25/2011 regarding unlicensed car dealership.
3. 108<sup>th</sup> Street: Some work was to begin on 7/6/2011.  
108<sup>th</sup> Street-Notify Utility Companies: Dearing to notify Xcel – others.
4. CenterPoint Energy Installation of Natural Gas Main: Reviewed.
5. MN Revenue: 2011 Law Change – Homestead Market Value Exclusion was reviewed.
6. Junk Amnesty Report: Event held Saturday, 7/30/11 was reviewed.
7. Local Board of Appeal and Equalization Training Dates: Thur., 9/15/2011 1PM-4PM - John Dearing.
8. International Union of Operating Engineers: 6/24/2011 Letter to Corinna “Desire to Negotiate”. Clerk Brown to contact IUOE Representative, Kent Courier.
9. Ken Yager Contract for 2012 and 2013 Assessment Years: A motion was made by Naaktgeboren, seconded by Carlson, to approve contract at the rate of \$10.85 per parcel, the same rate as the previous two year contract. Motion carried unanimously.  
Any Other Business That May Come Before the Board: Clerk Brown was advised to check into the CLCC Picnic and Music on the Lake being held August 27 in regard to permits and sanitary sewer arrangements.

Payment of Claims: Motion by Carlson, seconded by Naaktgeboren, to approve Direct Deposit Payroll Checks #278 through 281; EFT 2011-51 through EFT 2011-53, Check #16392 through Check #16416, in the amount of \$27,278.26. Motion carried unanimously.

With no further business to come before the board, a motion was made by Naaktgeboren, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:15p.m.

Respectfully submitted,

September 6, 2011

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Mary Barkley Brown, Clerk/Treasurer

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John Dearing, Chairman