

CORINNA TOWNSHIP BOARD MEETING
Tuesday, February 15, 2011, 7 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Unofficial Minutes

Present: Chairman Chuck Carlson; Vice-Chairman John Dearing; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jennifer Kemp

Others in Attendance: Corinna Planning & Zoning Administrator Ben Oleson; P & Z Board Chair Charlotte Quiggle; P & Z Board Member Dan Shay; Bonnie Shay; Engineer Shane Nelson; Attorney Mike Couri

Call to Order and Pledge of Allegiance at 7:00 p.m.

February 1, 2011 Town Board Meeting Minutes: A motion was made by Dearing, seconded by Carlson, to approve the February 1, 2011 Town Board Meeting Minutes. Motion carried unanimously.

Agenda for the February 15, 2011 Town Board Meeting: Motion by Dearing, seconded by Carlson, to approve the Agenda for the February 15, 2011 Town Board Meeting with the following additions: Resolution #2011-07 for Reimbursement on Kadabra Road Completion; CGI Office Hours at Corinna; Township Short Course Monday, March 21; Cafeteria Plan; Wetland Credits. Motion carried unanimously.

Public Hearings:

- a. Hearing on Proposed Assessment to pass upon the costs related to the completion of construction of Jefferson Avenue N.W. and 70th Street N.W. within the plat of Kadabra, including patching of existing bituminous pavement and installation of the final lift of bituminous pavement benefiting properties located in the plat of Kadabra, Wright County, Minnesota. The properties proposed to be assessed are lots 2, 3, 4, 5, 6, 7 and 8 in Block 1 and lots 3, 5, and 7 in Block 2, all such property located in the plat of Kadabra, Wright County Minnesota.

The public hearing was opened for comments from the public by Chair Carlson at 7: 04 p.m. Attorney Mike Couri explained the process for the public hearing. No one gave public comments at the meeting. No written comments had been received by the township. Chair Carlson closed the public hearing at 7:15 p.m.

A motion was made by Carlson, seconded by Dearing, to adopt Resolution # 2011-06, Adopting Assessment Roll for Kadabra Subdivision Street Completion- Jefferson Avenue NW and 70th Street NW. The motion carried unanimously.

A motion was made by Carlson, seconded by Dearing, to approve Resolution # 2011-07 for Reimbursement on Kadabra Road Completion. Motion carried unanimously.

- b. Zoning Ordinance amendment to Section IX (Zoning Amendments) and X (Permits and Fees)
 - i. Applicant: Corinna Township
 - ii. Purpose: To eliminate possible confusing language regarding the Township evaluation procedure for rezoning requests. To revise the Township Fee Schedule to match with the Wright County Fee Schedule.

Chair Carlson opened the public hearing at 7:25 p.m. No one gave public comments at the meeting. No written comments had been received by the township.

Chair Carlson closed the public hearing at 7:26 p.m.

A motion was made by Carlson, seconded by Dearing, to approve Zoning Ordinance amendment to Section IX (Zoning Amendments) and X (Permits and Fees). Motion carried unanimously.

Other Business:

Zoning Ordinance amendment to Appendix A, section 716 (Sewage and Wastewater Treatment and Disposal Standards)

- i. Applicant: Corinna Township
- ii. Purpose: To adopt regulations affecting subsurface sewage treatment systems as required by the State of Minnesota and Wright County. The amended regulations would be the same as those adopted by Wright County in April, 2010.

A motion was made by Carlson, seconded by Dearing, to approve Zoning Ordinance amendment to Appendix A, section 716 (Sewage and Wastewater Treatment and Disposal Standards). Motion carried unanimously.

A motion was made by Carlson, seconded by Dearing, to adopt Resolution # 2011-08, a Resolution Adopting Zoning Ordinance amendments to Section IX (Zoning Amendments) and X (Permits and Fees) and Zoning Ordinance amendment to Appendix A, section 716 (Sewage and Wastewater Treatment and Disposal Standards). Motion carried unanimously.

Requests to be on the Agenda: None.

1. Wright County vs. Corinna Septic System Permitting Authority/Insurance: Insurance has been obtained for joint powers entity.
Sewer Refunds for "Double Permits" at Wright County: After discussion regarding cooperation with Wright County, a motion was made by Dearing, seconded by Carlson, to refund half the fees on double-permitted sewer systems. These refunds will be issued by Wright County. Motion carried unanimously.
Planning Commission: Charlotte Quiggle, Chairman had no report.
Zoning/Lot Combinations: Discussion was held between Ben Oleson and town board regarding procedures in cooperation with Wright County.
CGI Office Hours at Corinna: Will be 2nd and 4th Mondays from 8:30 a.m. - 12:30 p.m. during the months of April through October. Oleson will not be available on March 14. Oleson will find alternate date.
Next Corinna Planning Commission Meeting: 3/3/11, 7 p.m., Town Hall.
Clearwater/Pleasant Regional Park: Letter of 2/8/11 from Attorney Tim Young to Wright County Assistant County Attorney Greg Kryzer. No action taken.
2. Gordon/Bryan – 6400 102nd Street NW: Citation issued – first court appearance March 30, 2011.
Robert Balogh, Jr. – 8611 Griffith Avenue NW: Metro West letter of 9/28/10 sent certified mail to Robert Balogh regarding the condition of buildings at 8611 Griffith AV NW. The hazardous condition of the buildings was reported to Metro West Inspection Services on 7/29/10. Letter of 2/7/11 to Corinna from Attorney Tim Young. Memo of 2/10/11 from Tom Salkowski. In regard to noxious weeds: Mr. Balogh received a continuance for dismissal on the condition that he mows his grass by 5/20/2011.
3. Brochure for Township Annual Meeting: Reviewed.
4. Proposed Roads to Gravel: Reviewed.
5. Gravel Hauling: A motion was made by Carlson, seconded by Dearing to publish legal notice calling for bids. Motion carried unanimously.
6. Calcium Chloride: A motion was made by Carlson, seconded by Dearing to publish legal notice calling for bids. Motion carried unanimously.
7. Crack Seal, Seal Coating and Road Striping: A motion was made by Carlson, seconded by Dearing to seek quotes for work. Motion carried unanimously.
8. Towmaster Quote: for under belly blade on truck. No action taken.
9. Wage Review/Budget Meeting: Will be Tuesday, Feb. 22, 1:00 p.m.
10. M & M Bus Service: 2010 DOT Drug & Alcohol Testing Collections reviewed.
11. Regular Town Board Meeting Date in Case of Inclement Weather for Annual Meeting: A motion was made by Carlson, seconded by Dearing, to change the regular town board meeting from March 15 to March 22 in case of inclement weather for the Annual Meeting on March 8. Motion carried unanimously.
12. 108th Street: Survey Update – Dearing has not contacted surveyor yet.
13. Annandale Area Fire Commission: 2/17/11- Dearing will attend meeting.

14. Junk Amnesty: Saturday, 7/30/11: Discussed progress with vendors, workers and volunteers.
15. Blueprint Scanner: No action taken.
16. 2011 Land Use Planning Workshops: No one plans to attend.
17. 8:30 p.m. Ken Yager: Assessor Ken Yager discussed current Corinna valuations with the town board.
18. 2011 Board of Appeal and Equalization Meeting Date: Wednesday, April 20 at 3 p.m.
19. Public Accuracy Test of Auto Mark Equipment: Motion was made by Dearing, seconded by Carlson, to have a Public Accuracy Test on Tuesday, Feb., 22, 3:00 p.m. at the Corinna Town Hall. Motion carried unanimously.
20. Township Short Course Monday, March 21: Reviewed.
21. Cafeteria Plan: Will review in more detail at Wage Review Meeting.
22. 103rd Street Cul de Sac Wetland Credits: Wright Soil and Water Conservation District letter of 2/11/11 to Corinna – transaction is completed.

Other Business That May Come Before the Board: None.

Payment of Claims: Motion by Dearing, seconded by Carlson, to approve Direct Deposit Payroll Checks # 226 through 229; EFT 2011- 12 through EFT 2011-14, Checks # 16123 through Check #16138, in the amount of \$13,823.25. Motion carried unanimously.

With no further business to come before the board, a motion was made by Carlson, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:23 p.m.

Respectfully submitted,

Approved March 1, 2011

Mary Barkley Brown, Clerk/Treasurer

Chuck Carlson, Chairman