

CORINNA TOWNSHIP MEETING
AGENDA
Tuesday, December 20, 2011
7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Chairman: John Dearing
Vice-Chairman: Richard Naaktgeboren
Supervisor: Chuck Carlson
Agenda

Unapproved

6:30 p.m.: Performance Review of Planning Commission Members Quiggle and Huff

Call to Order and Pledge of Allegiance;
Approve or Amend Minutes, Town Board Meeting, December 6, 2011;
Approve or Amend Agenda, Town Board Meeting, December 20, 2011;
Copies of the previous meeting minutes, and this meeting's agenda are available for those attending this meeting.

Recommendations from the Planning Commission Meeting of 12/13/2011:

P & Z Administrator's Report:

#1.

Original Application: Subdivision of two approximate 40 acre parcels into three 20+ acre parcels.

Applicant: Melvin Dykhuizen et. al.

Planning Commission Recommendation: The PC has recommended, based on the following findings of fact, that the application be approved as presented (to split the property into three 20+ acre parcels):

NOTE: The next step in the process of approval of a plat would require final plat approval. This requires that the applicant's surveyor provide a final plat in accordance with the requirements of state statute, the applicant provide a current title opinion to show clear title to the property, and other requirements related to final plats. The County Surveyor also is required to review the final plat and ultimately the County Board must approve the final plat.

Town Board Direction: The Town Board can accept the recommendation of the Planning Commission/Board of Adjustment, render a modified decision on the application, or send the request back to the Planning Commission/Board of Adjustment for further review if additional information is needed. If the decision is for approval or denial, findings of fact should be cited. NOTE: This application involves both a conditional use permit approval and a plat approval. The Township ordinance makes the Planning Commission the final authority on conditional use permits, but any plat approval needs to ultimately be approved by the Town Board. That is what the Town Board would be acting upon now – giving preliminary plat approval.

#2.

Original Application: Zoning Ordinance amendment to Appendix A, Section 502.3-502.6 (Appeals and Board of Adjustment)

Applicant: Corinna Township

Planning Commission Recommendation: The PC has recommended that the Township not make any additional, more restrictive, changes to its ordinance beyond what Wright County made in its ordinance amendment.

Town Board Direction: If the Town Board agrees that no additional, more restrictive, changes to its ordinance are required, it need not take any action except perhaps a motion to acknowledge that its ordinance will now reflect the changes made by Wright County. Since the Township ordinance simply adopts the Wright County ordinance by reference (except where specific changes are noted), the only change will be to note the date of the most current Wright County ordinance in the table of contents.

If the Town Board wishes to make any other decision, it should either send the application back to the Planning Commission for further consideration or render its own changes and findings of fact.

#3.

Original Application: Zoning Ordinance amendment to Appendix A, Section 604.6 (5)
(Entitlement Transfers)

Applicant: Corinna Township

Planning Commission Recommendation: The PC has recommended that the Township not make any additional, more restrictive, changes to its ordinance beyond what Wright County made in its ordinance amendment.

Town Board Direction: If the Town Board agrees that no additional, more restrictive, changes to its ordinance are required, it need not take any action except perhaps a motion to acknowledge that its ordinance will now reflect the changes made by Wright County. Since the Township ordinance simply adopts the Wright County ordinance by reference (except where specific changes are noted), the only change will be to note the date of the most current Wright County ordinance in the table of contents.

If the Town Board wishes to make any other decision, it should either send the application back to the Planning Commission for further consideration or render its own changes and findings of fact.

Maintenance Men: Work order log; work orders # 48, 51, 61, 86;

Maintenance Outlook Report:

Check Town Road Mileage:

Requests to be on the Agenda:

1.

2.

3.

Other Business:

1. Planning Commission: Charlotte Quiggle, Chairman;
Resolution of Joint Powers Agreement with Wright County for 2012: Discuss temporary extension of 2011 Joint Powers Agreement with Wright County;
Next Corinna Planning Commission Meeting: Tuesday, 1/10/12, 7 p.m., Town Hall;
Lawsuit entitled David and Susan Levi, Orv and Kathy Jonsrud, and Dave and Cheryl Wagner, Plaintiffs, v. Corinna Township and Cedar Acres Association, Inc., Defendants: Closed meeting for the purpose of holding a special closed attorney-client meeting, pursuant to Minnesota Statutes section 13D.05, subd. 3(b), to discuss with the township's attorney the lawsuit pending in Wright County District Court entitled David and Susan Levi, Orv and Kathy Jonsrud, and Dave and Cheryl Wagner, Plaintiffs, v. Corinna Township and Cedar Acres Association, Inc., Defendants.
Cedar Acres Association Inc. Letter of 12/12/2011 to Scott Anderson:
MATIT Letter of 12/13/2011 to Corinna Township:
Clearwater/Pleasant Regional Park: Tim Young letter of 9/8/2011 to Assistant Wright County Attorney Greg Kryzer, along with 8/29/2011 Draft Road Agreement sent to Kryzer with items 6 and 7 to ask for no cost sharing by the County, with all costs of road maintenance (Kramer and Lathrop) to be borne by Corinna Township; Kryzer letter of 10/6/2011 to Corinna Township Attorney;
2. Robert Balogh, Jr. – 8611 Griffith Avenue NW: Balogh Stipulation; Young letters of 11/17/2011 to Balogh and TCF Corporation; Young letter of 11/29/2011 to Balogh;
Olson - 11597 – 89th Street NW, Annandale: Corinna Letter of 8/24/2011 regarding junk violation; Olson response letter of 9/5/2011; Dearing reported that as of 9/28/2011 no work had been done; Corinna letter of 10/6/2011 to Oleson regarding status of clean up; Olson letter of 10/26/2011 to Corinna Township; Corinna letter of 10/27/2011 to Olsons; Corinna Letter of 11/18/2011 to Olsons;
11001 108th Street NW: 6/13/2011 e-mail from Sean Riley to Corinna regarding sewer;
Gordon - 6400 – 102nd Street NW: Complaint received regarding new "dump" on or near Hanford Gordon property; 10/28/2011 E-mail and photos to Wright County Sheriff and Wright County Attorney Greg Kryzer regarding Hanford Gordon junk violation and Wright County response; Corinna Email of 11/28/2011 to Kryzer regarding status of violation; Kryzer letter of 11/28/2011 to Corinna;
Thomas - 11017 Guildner: Corinna building Official Craig Schulz letters of 9/29/2011 and 10/24/2011 to Anthony Thomas regarding dilapidated property; 11/7/2011 Corinna letter to Thomas; Corinna Letter of 11/11/2011 to DNR Officer Brian Mies;
11209 107th: Junk and Building Code Violation Complaint;
11993 89th: Letter of 12/6/2011 Regarding Fish House in Right of Way;
3. Auditor Molly Thompson: Adopt Two Required GASB #54 Policies;
4. Corinna Town Board Meeting Consent Agendas: Starting in 2012
5. Approval of Corinna Regular Meeting Dates in 2012:
6. Employee Handbook Revised 12/20/11:
7. Filing Notice Corinna Township:
8. Wright County Township Officer Association: Quarterly Meeting 1/5/ 12 and Minutes from 10/6/11;
9. CGI Contract for 2012:
10. Township Records Retention Policy Revised 12/20/11:
11. Data Practices Policy Revised 12/20/11:

- 12.
- 13.
- 14.
- 15.
- 16.
- 17.

Any Other Business That May Come Before the Board:

Payment of Claims:

Information on File:

Office of the State Auditor: E-Update Dec. 16, 2011